College of Liberal Arts
College Teaching Development Application

Individual Application: ____  Group Application: ____  Date:___________

Faculty Teaching and Scholarly/Creative Activities Committee

1. Name of Principle Applicant: ______________________________________

2. Name of Co-Applicant(s):
________________________________
________________________________

3. Title or Subject of Proposal: ______________________________________

4. Proposed Period of Project:
From:_________To:______________

On a separate sheet of paper, please
5. Explain how the project will contribute to one or more of the following:
a) the development of teaching
b) the development of student learning
c) the assessment of teaching
d) the assessment of student learning

6. Describe the proposed project. Include a description of planned activities and the outcomes expected from them.

7. Proposed work schedule: Be specific, including how much time you expect to spend daily working on the project. Give an approximate completion date.
8. **Budget:** Itemize specifically. Do not inflate your figures beyond what you actually expect the cost to be.

<table>
<thead>
<tr>
<th>Requested</th>
<th>Recommended By Committee</th>
<th>Recommended by Dean</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A. Wages for Student Asst:________________________________________________________

____________________________________________________________________

Other:___________________

B. Equipment:____________________________________________________________

C. Expendable Supplies:_____________________________________________________

D. Travel:_______________________________________________

E. Lodging ______________________________________________________________

F. Food:_________________________________________________________________

G. Other Expenses:________________________________________________________

H. Total:_____________________________________________________________

10. Signatures:

   Principal applicant: _________________________________________________

   Co-applicants:          _________________________________________________

   _______________________________________________________________________

   **APPROVED:**  
   Committee Chair Date  
   Dean Date  

   **DISAPPROVED:**  
   Committee Chair Date  
   Dean Date  

   _______________________________________________________________________