II. M FACULTY EMERITUS STATUS  
(Revised: November 10, 2017; April 20, 2018)

Criteria for Nomination

In addition to the rules of eligibility established by University Procedure 31.08.01.C1 Faculty and Staff Emeritus, SAMC has established the following criteria for nomination to emeritus status:

1. All officially retired faculty with a record of long service are eligible for consideration for nomination to emeritus status. As a general rule, over ten years of employment would be considered long service; however, exceptions can be made if individual contributions so warrant;

2. Nominations will not be based solely upon longevity and/or loyalty, but only upon significant contributions to the University throughout the length of service;

3. Significant contributions are defined as contributions in teaching, scholarly/creative activity or service that go beyond the normal duties and responsibilities of an appointment;

4. Such contributions should include, but are not limited to actions that (a) bring credit to the University within the academic and/or broader community; (b) serve the University in times of need, change, or development; or (c) serve a particular department or constituency of the University not ordinarily associated with the duties of appointment;

5. Emeritus status is not ordinarily awarded for a single accomplishment, but for a career pattern of distinguished service.

Procedure for Appointment

1. The President shall make all nominations for emeritus status to the Board of Regents. Faculty candidates for this nomination, however, will be initiated from within the appropriate college.

2. When a faculty member officially retires from the University, the Department Head or Director will submit his or her name and supporting materials to the SAMC Awards Committee for their consideration. Those supporting materials must include the faculty member’s current vita and a letter of support from the Department Head or Director.

3. After making a preliminary decision on the suitability of a candidate for nomination to emeritus status, the Awards Committee will request in the form of an action item the faculty’s endorsement of the nomination.
4. If the faculty recommends emeritus status, the Awards Committee will forward the nominee’s name, letter(s) of support, and vita (and any additional supporting materials, if desired) to the Office of the Provost.

5. The Faculty Affairs Committee of the Faculty Senate shall review all applications where the college and Provost are not in agreement on a candidate’s recommendation, or at the Provost’s request, and provide their recommendation to the Provost prior to the Provost’s final recommendation to the President.

6. The Provost shall consider the recommendation of the college and, if appropriate, the Faculty Affairs Committee of the Faculty Senate in making recommendations to the President. Recommendations from the President are sent to the Chancellor, who will make recommendations to the Board of Regents for their confirmation.

Privileges

An individual awarded emeritus status may, in addition to the benefits and privileges of all retired staff members, be:

1. Invited to university or division functions in the area of his or her interest;

2. Eligible to use university services and facilities, including the university library, email, and parking privileges, in accordance with university rules and procedures;

3. Invited to attend division meetings and events, at the discretion of the division;

4. Invited to participate in activities and to accept appointment on university committees.